

CHAUTAUQUA COUNTY FIRE ADVISORY BOARD



May 2007

Fire Advisory Board Meeting

May 17, 2007
2 Academy St., Mayville, NY 14757
7:30 PM

Next meeting:
Date: **June 21, 2007**
Time: 7:30 PM
Place: 2 Academy St., Suite A
Mayville, NY 14757

Chairman: Tom Fairbanks

Members Present: Larry Barter, Tony Faso, Jeff Roberts, Steve Lehnen, Al Aikin, Jim Breakey, Rick Cole, Jr., Scott Cummings, David Himelein, Raymond Lawson, Ronald Trippy, Brian Bensink, Bradly Rogers Alt., Pete Samuelson, James Shephard, Skip Cavallaro, Denny Barmore, Robert Frank, Julius J. Leone, Jr., Richard Pollaro, Jon Stahley, Robert Twork

Excused: Brian Purol, Michael Przybycien, Eric Fransen, Peter Fuller, Lance Hedlund, Ronald V. Johnson, Jack Knowlton, Mike Volpe, Daniel Imfeld, Charlie Smith

Absent: Keith Ahlstrom, Scott Bailey, Alt., Kenneth L. Lyon, Joseph Gerace, Michael Vendette

Guest: Donald Woodfield, Sgt. Richard Telford

***Please contact the Office of Emergency Services at 716-753-4341, to be excused from a meeting.**

Agenda	Description
Call to Order	The meeting was called to order by Chairman Fairbanks with the pledge at 7:30 PM.
Minutes	A motion was made by Scott Cummings and seconded by Larry Barter to approve the April Fire Advisory Board Minutes. Carried.
Guest: Donald Woodfield passed out handouts and explained what the State required of State Instructors in regards to equipment for student training requirements. The State is encouraging the Fire Chiefs to sit in on the first class. Sgt. Telford reported on the dispatch relocation and upgrades.	
Coordinator's Report	
1 st	<p>Anthony Faso reported: 4/27 JCC Drill-Swat Team, HM Team, E. Town, Cert Team, Sheriff, WCA Services 5-1 CPR Class-East Town of Dunkirk 5/3 HM Meeting-EOC Silver Creek Fire Dept. Inspection Banquet 5/6 1st Battalion Meeting-Cassadaga 5/6 Brush Fire-Silver Creek, Sheridan, Hanover Center 5/6 Structure Fire (House Fire)-Cassadaga, Lily Dale, Stockton, R-71, Fredonia, Fire Police, Fire Investigation Team 5/9 Structure Fire (Garage Fire)-W.Town, E. Town, Dunkirk, Sheridan, Fredonia 5/10 Cliffstar Walk thru-Haz Mat Team 5/12 Fire Police Banquet-Brocton Training R-7-Fluvanna 5/16 Plane in trouble (North County Airport)-Sheridan, E. Town, W.Town, Dunkirk, Stockton, Fire Police, Haz Mat Team, Sheriffs Dept., Coordinators Staff 5-17 Responded to the plane crash at the North County Airport. Thanked the Coordinator staff for their help. 5/17 Fire Advisory Board Meeting-EOC</p>
2 nd	<p>Rick Cole reported: 4/22 Dewittville-Batt. Drill-Lifestar/Starflight, Ground school and tour 50 present-11 departments 4/25 Cassadaga-Co. Chiefs Meeting 4/26 Gerry-State Fire Chiefs Seminar 4/28 Mayville-Mayville Fire Department banquet</p>

	5/17 Dunkirk-Plane Crash-Dunkirk Airport 5/17 Mayville-Coordinator's Meeting
3 rd	Mike Volpe no report.
4 th	Anthony Cavallaro reported: 4/21 Attended Fire Mutual Aid Resources Management Course 5-3 Attended Haz Mat meeting 5-12 Attended a fire drill at Gerry Mutual aid from Sinclairville, Ellington, Fluvanna, Ellery Center and Falconer. 5-14 Attended training on the New R-7 5-30 There will be a Joint 3 & 4 Battalion meeting at the County airport, with a presentation of the new county crash truck and rescue equipment
Deputy Fire Coordinator	Bob Frank reported: Attended a meeting to finalize the Fire Munster, scheduled for July 21 & 22, 2007 at Stockton. We would like to see participation from everybody. Bob will meet with Turk Murphy to go over the layout with materials. Will try to start building the Mask Confidence Coverage building at Dunkirk, next Sat., May 26, 2007.
Deputy Fire Coordinator	Jon Stahley- reported. <ul style="list-style-type: none"> • Haz Mat team - Dan Imfeld is handling operations and training. Skip Cavallaro is handling the apparatus and Jon is handling the administrative functions. • Had a meeting with the HM team. Laid out to them that the 3 of them will manage the team until a replacement is made. Letters were sent out to the HM team members requesting they contact the Office of Emergency Services regarding their status on the team. • Streamlining reporting is being worked on to use ICS forms on incidents for standardization. A form will be used at the incident, for billing and recovery. • Insurance side-Julius found all the resolutions regarding all the teams, including the Fire Investigation team. The County is liable for the fire investigators. We did a summary of the teams and missions statements with SOP and meant with Mark Butler, State Fire Instructor, Attorney, National Fire Instructor of the Year 2006, at the Co. Chiefs meeting Jon asked to have Mark considered for a series of seminars for county fire departments and for liability for the teams. Mark is taking the information to formulate some lesson plans and proposals for cost. • We need 3 or 4 people from the Fire Advisory Board to meet with the Chiefs Association to make recommendations concerning the endeavor with Mark Butler. Jim Shephard, Jim Breakey, Scott Cummings, and Al Akin volunteered to serve. • Also, we are looking at workers comp and whose responsibility it is to provide it. • Home departments will have to provide coverage. • Ultimate goal is to have Fire fighters covered. The insurance (VFBL form) comes from the home fire dept. • This insurance planning can be incorporated into the addendum to the mutual aid plan. • Every FD needs to have this insurance coverage in writing. • If we can get a series of instructions, from Mark Butler, this could save Fire Departments money.
EMS	No report.
Rescue Captain	Denny Barmore reported: <ul style="list-style-type: none"> • Last week we had a call regarding a boat explosion with people needing help. We never did find anything.
Haz Mat	Registration was submitted for the Annual Conference in Maryland
Training Coordinator	Completed: Fire Fighter I, SSO, Every Responder Goes Home In Session: FF1 in Dunkirk Coming up: EVOC-Stockton starts May 22 FF Survival-June 3 at Kennedy-Class is Full FAST-June 8 at Kennedy 12 signed up-maximum is 18 FF1 at Taylor starts June 7 First FF1 class is orientation for students and Fire Chief. Letters will be sent to Chief Officers. Equipment needs for FF1 classes have been expanded. Training schedule can be found on the web site: www.chautcofire.org Please check the schedule.

	<p>SFI Interview and assessment-Resumes are with the State Representative. New FF1 curriculum for SSO, FF1 and FF2-new books. Using the Delmar Thompson Firefighters handbook. Get the New York edition. No IFSTA Books. Departments need to purchase the books for the students if possible. Instructors will be issued books to let students use, student will not receive a passing grade until the book is returned. Books are available from the publisher, NYS Cheifs and Fire Academy Bookstore. Address for purchasing the books can be received from Dick or Gloria Burke by calling 753-4321.</p>
Special Proj.	<p>Robert Tworek reported that the County Fair events are set. There is still room for some nights. Same spot as last year. If you want anything on display, there are still PM times available.</p>
Sp. Oper.	No report.
Director of Emergency Services	<p>Julius Leone, Jr. reported:</p> <ul style="list-style-type: none"> • A copy of a standard code of ethics is available to use as a Plan. • On June 9, 2007, we will have a dedication for our Office of Emergency Services. You will be receiving an invitation in the mail. • We will display the Water Extrication boat and Haz Mat equipment. • Deadline for HM Coord position is Thursday, May 31. We are looking for a manager, not necessarily someone who has a lot of Haz Mat experience. • A multi- jurisdiction plan that was submitted to SEMO/FEMA, has been approved. It can mean a lot for the community that has participated in the plan. The Town of Harmony is working to get the funds for the multi jurisdiction plan. The application will be submitted in June. • Fire Investigation team is covered under insurance. • Bob Frank and Sgt. Richard Telford just completed the 1st week of school in Montour Falls, for Fire Investigation. • Panama hosted the grant request for 1.2 million dollars.
Committee Reports	
R-Fire	Nothing to report.
Communications	A letter was sent to Eric Fransen granting permission to Bear Lake Fire Department to utilize Chautauqua County frequencies.
Loan	Jim Shephard reported that we have no new loan applicants. He reported on the loan balance, interest earned and paid over a 2 year period. There are 6 outstanding loans.
Mutual Aid	Scott Cummings reported that the plan is on hold until insurance issues are covered. After we get the plan back from the state, we will have to go to the governing bodies.
Radio	<p>Julius reported: 5/29 Radio Committee meeting. We had a meeting this month of May. Discussed a lot of issues relevant to SWN. Another meeting is scheduled. The process is moving and we are on track for testing in July or August.</p>
Awards Committee	Nothing new to report. Rick Cole reported that Dewittville has a letter finished. Jon suggested the awards committee acquire the information and write the letters.
Facilities	<p>Denny and Coordinators staff invite others to help work on Tuesday nights. There are plans to acquire the Bus Garage along with approximately 5 acres for an Emergency Services Center. Should be able to start working on the building in the next couple of months. We will also look to move the Haz Mat station to the Emergency Services Center. Jon Stahley recommended that people continue to talk to their legislators regarding this Capital Project of purchasing the bus garages and property. Don Woodfield commented on what a tremendous place it is to teach in the training rooms at the Office of Emergency Services.</p>
R-7 Vehicle	The new Rescue 7 has been put into service. Several people have been trained on how to operate this equipment. If you need to use Rescue 7 as a lighting unit, it works very well.
Old Business	Julius-Still trying to get a chairman for a committee that will look at the future of the Fire Service.
New Business	None.
Business from the floor	<ul style="list-style-type: none"> • A program will be created for the dedication ceremony for the Office of Emergency Services. • Second Battalion will be in charge of the August 16 summer picnic.
Adjourn	Adjourned at 8:33 PM with a motion made by Larry Barter, seconded by Scott Cummings. Carried.

Next Fire Advisory Board Meeting:

Date	Thursday, June 21, 2007
Time	7:30 PM
Place	Office of Emergency Services